

**EXHIBITIONS REGULATIONS****ART 1. ORGANISATION**

AUTOMOTORETRO' and AUTOMOTORACING are both organized by BEA S.r.l., company whose goal is to own, manage and operate motoristic events, hereinafter referred as «the Organiser».

**ART 2. PLACE, DATE AND OPENING HOURS OF THE EXHIBITIONS**

The exhibitions will take place at LINGOTTO FIERE TORINO, Torino exhibition and congress centre, from 30<sup>th</sup> January to 2<sup>nd</sup> February 2020

Opening hours (to the public)

Thursday, January 30<sup>th</sup> 2020 3pm - 8pm

Friday, January 31<sup>st</sup> 2020 9am -7pm

Saturday, February 1st 2020 9am -7pm

Sunday, February 2nd 2020 9am -7pm

Opening hours and dates are all subject to modification.

**ART 3. CONDITIONS OF ADMISSIONS - EXHIBITORS AND DISPLAYED OBJECTS**

Only the Organiser shall take the final decision as to whether or not to admit individuals or corporate entities as well as exhibits. He may reject an application without having to state the reasons.

Special requests concerning the stand location or requests for a competitor to be excluded cannot be accepted as a condition of entry by an exhibitor.

Exhibitors do not have the right to transfer or to sub-let all or part of the stand area which they have been allocated. The Organiser may however authorise an exhibitor to share his stand with one or several co-exhibitors.

It is the exclusive right of the exhibitor to choose the displayed goods, conforming to the current laws of Italy and to Lingotto Fiere Regulations. The Organiser has the right to limit the number of exhibits or to refuse some of them. Any item which might not have been accepted by the organiser will not be allowed to be exhibited and the Organiser reserves the right to have them removed from the stand at the exhibitor's expense.

**ART 4. APPLICATION FOR ADMISSION – EXHIBITION CONTRACT - DEPOSIT**

Individuals or corporate entities (companies, clubs and organisations) who would like to participate as an exhibitor in AUTOMOTORETRO' or AUTOMOTORACING 2020 should register by means of the Application Form. The deadline for the receipt is 20<sup>th</sup> December 2020. This Application Form, to which these General Regulations are annexed, must be returned duly completed, signed and dated by the exhibitor before expiry date of the deadline for the registration indicated on the form.

A remittance of 30% of the total amount due, including VAT, is to be sent with the completed application within the same deadline of 20<sup>th</sup> December 2020. By signing the Application Form, the exhibitor:

Undertakes to participate in the exhibition;

Undertakes to abide by the articles of the present Regulations, the conditions of the Application for Admission, the tariff conditions and any other contractual document which might bind him to the Organiser;

Undertakes to pay the amounts due even if, for any reasons whatsoever, he subsequently decides not to take part in the exhibition.

**ART 5. ADMISSION ACCEPTANCE**

Acceptance of the application shall be notified in writing by the Organiser to the exhibitor. This notification alone constitutes acceptance by the Organiser of the exhibitor or co-exhibitor, once the due amounts have been paid. Any prior exchange of letters or documents between the Organiser and the exhibitor or co-exhibitor cannot under any circumstances be deemed to constitute acceptance.

Upon acceptance, the settlement of the afore-mentioned amounts becomes due, and applies even if the exhibitor or co-exhibitor should subsequently cancel his participation for any reason whatsoever.

**ART 6. CANCELLATION OF THE CONTRACT & REDUCTION OF SURFACE AREA****6.1 CANCELLATION BY THE ORGANISER**

Should the conditions of admission are not met, the Organiser may cancel the exhibitor or the co-exhibitor's admission at any time without, in so doing, giving rise to any payment other than possible reimbursement of the amounts paid, with the exception of the registration fee. The Organiser is not obliged to state the reasons for his decision.

**6.2 CANCELLATION BY THE EXHIBITOR**

An exhibitor wishing to terminate the contract binding him to the Organiser must notify the latter in writing. The exhibitor remains liable for the total amount of the registration fess, rental price of the stands surface, the cost of the installations ordered and ancillary expenses. The Organiser may reduce his claims to 75% of the total rental fee if the exhibitor informs the Organiser before 8<sup>th</sup> January 2020.

In the event of cancellation after 8<sup>th</sup> January 2020 the total rental costs, plus any other ancillary expenses already incurred, will be charged.

**6.3 REDUCTION OF THE SURFACE AREA BY THE EXHIBITOR AFTER STAND ALLOCATION** If an exhibitor reduces the surface area of his stand after it has been allocated to him by the Organiser, he remains liable for the total amount of the rental price of the exhibition surface area.

**ART 7. FINANCIAL CONDITIONS****7.1 EXHIBITOR'S REGISTRATION FEE**

The registration fee is € 250.00 (VAT excluded) for each stand. The same does not apply to the exhibitors with spare parts box, models box, private cars and motorcycle.

**7.2 RENTAL FEE**

The rental fee for the bare exhibition space, the services included, the supply of electricity and furniture are all listed in the contract and will be based on the requirements stated with the inscription.

**7.3 TERMS OF PAYMENT OF THE VARIOUS CHARGES**

Payment for fees in articles 7.1 and 7.2 must be made upon receipt of the invoice before the beginning of the exhibitions or during the first day of the exhibitions at the Organiser's desk at Lingotto Fiere.

The furnishings and electrical supplies must be submitted to the secretariat no later than 8th January 2018. Otherwise there will be an increase of 20% on the list price.

The Organizer must be in possession of payment or documentary evidence of payment no later than the first day of official build-up period, failing which the Organizer is entitled to deny the exhibitor access.

Expenses related to the additional services will be invoiced to the exhibitor prior to, during and after exhibitions.

**ART 8. EXHIBITOR PASSES - ADMISSION FEE****8.1 EXHIBITOR PASSES**

Exhibitor passes for stand staff will be allocated free of charge to the exhibitor, according to the allocated stand area on the ground. Additional passes may be ordered through the Organizer at a fee.

**8.2 VISITOR'S ADMISSION FEE**

Subject to alteration, the visitor's admission fee is:

Adults	Euro 15,00
Reduced	Euro 12,00
Children under 10 years old	Free

**ART 9. INSTALLATION, DECORATION AND OPERATION OF THE STAND – SAFETY REGULATION****9.1 DECORATION REGULATIONS**

Each exhibitor must arrange for his stand to be equipped and fitted out himself. He is required to decorate it using fire-resistant or fire-retardant materials. As a general rule, all hazardous materials are to be excluded. In the event of loss or damage, the Organiser is entitled to take all necessary measures at the exhibitor's expense and shall hold the latter liable.

Stand structures and exhibits must be contained within the boundaries of each plot. Portable displays, banners, flags, costumed staff, etc. must not appear outside exhibitor's stand.

The Organiser further reserves the right to remove or alter installations which might disrupt the general decoration of the exhibitions, neighbouring exhibitors or the public, at the expense and risk of the offending party.

**9.2 OPERATION OF STANDS**

Exhibitors are required to ensure their stands are permanently staffed during exhibitions opening hours. Stands must not be dismantled prior to the official closing time.

**9.3 SAFETY REGULATIONS**

The Organiser reserves the right to verify the safety of exhibits and to ensure that they were mentioned on the Application Form.

If necessary, the Organiser reserves the right to remove, at the exhibitor's expense, any dangerous objects whose admission has not been requested or granted on the required forms, without the latter having any recourse whatsoever against the Organiser or being able to claim any compensation whatsoever.

The exhibitor is solely responsible for the statistics of the displays, the execution and operation of the installations. Non observance of the above mentioned rules and of those regarding the subject indicated in the "Exhibition Technical Regulations" entitles the Organizer to take action against any company defaulting on the fire prevention rules.

No compliance with the safety regulations may result in report to the Judicial Authorities.

In accordance with work safety legislation, the Organizer may establish specific criteria for admission to the exhibition centre during the stand set-up and dismantling periods and may restrict vehicle access.

**9.4 SMOKING PROHIBITION**

Smoking is strictly prohibited inside our venue.

**ART 10. STAND HANDOVER AND REMOVAL - SURVEILLANCE****10.1 STAND HANDOVER**

Stands will be available to the Exhibitor by the date of the opening of the exhibitions. They must be completely set up by 09.30 am of the first day of exhibitions. Failure to do so will nullify the contract.

**10.2 STAND REMOVAL**

At the end of the exhibitions but not before, the exhibitor must remove all products and materials installed. The exhibitor must return the stand in the condition in which he found it. If the exhibitor fails to comply with the stand disassembly times or is slow to clear the area, the Organizer will take appropriate action after the last stand removal day and the remaining material will be considered as "waste".

**10.3 STAND SURVEILLANCE**

The Organizer and Lingotto Fiere disclaim all responsibility for goods, materials and any other item left unguarded by the Exhibitor in the exhibition centre. During opening hours the exhibitor will have to attend to his stand personally or through his staff. The exhibitor is solely responsible for supervision of materials, property and furnishings present in the stand for the entire period of the exhibitions (including the stand set-up/disassembly times). As the party responsible for supervising the stand, the exhibitor shall substantially and procedurally indemnify Lingotto Fiere and the Organizer and hold them harmless from any loss, damage, responsibility, cost or expense, including legal expenses, deriving from the use of the stand at the assigned exhibition space. The Organizer will provide for general, day and night surveillance within the exhibition centre during the stand fitting, the exhibitions and the stand removal period and during the hours of closure to the public.

However Lingotto Fiere and the Organizer are not responsible in any way for thefts and damages that might occur.

The exhibitor will be responsible towards the Organizer and Lingotto Fiere for any direct and indirect damage due to his fault or that of his staff.

**ART 11. INSURANCES**

Exhibitors shall provide insurance against all material and direct damages to all goods and equipments during the exhibitions.

The exhibitor, by means of the Registration Fee, shall benefit free of charge from the following insurance policies taken out by the Organizer with RSA – Sun Insurance Office Ltd with a single max claim of Euro 10.000,00. This insurance policy do not release the exhibitor from liability in respect of all risk which are not covered or exceed the limits of cover as set above. The exhibitor hereby accepts General Terms and Conditions of the insurance policy available at the Organizer's office during the exhibitions.

**1) Material and direct damages – Multi-risk insurance**

Multi-risk cover for material and direct damages to all goods (including e.g. fire and theft). The following losses and risks can in no circumstances be insured: thefts performed with dexterity, i.e. occurred during the exhibitions opening hours and in presence of stand personnel, mysterious disappearance and loss.

Insured amount Euro 10,000.00 absolute first loss cover for each exhibitor. Deductible 10% with full excess of Euro 150.00 for each claim.

Insurance exemptions. Damages not included: damages deceitfully caused by the insured party, indirect damages (loss of income, image damage). Goods not included: all personal items and values.

**2) Exhibitor's Third Party Liability**

The exhibitors shall benefit free of charge from the following insurance cover. Insured amount Euro 52,000.00 for each exhibitor.

**3) Fire**

The exhibitors shall benefit free of charge from the following insurance cover. Insured amount Euro 26,000.00 for each exhibitor.

**4) Compliant modalities**

The exhibitor hereby takes due note that the related report to the public authorities in the event of theft must reach the Insurance Company within 12 hours from the conclusion of the event. Failure to comply with this dead-line may lead to the loss of any right to indemnity.

**ART 12. CAR PARKS**

Only vehicles provide with appropriate passes issued by the Organizer may gain access to parking areas reserved for exhibitors so long as spaces are available. In case of non-compliance the Organizer will have the right to remove the vehicle out of the parking at the sole risk and expense of the exhibitor who received the parking permit and of the owner of the vehicle who will be responsible with the exhibitor for all costs. The parking area is unattended. The Organizer shall not be held responsible for any possible damage or stolen goods.

**ART 13. RELATIONS WITH LINGOTTO FIERE**

The exhibitor must be aware that the exhibitions will take place in the Lingotto Fiere Centre and that he is committed to abide by – and to have his staff abide by – all regulations issued by Lingotto Fiere, whose regulations can be found on the exhibitions websites.

**ART 14. POSTPONEMENT, SHORTENING OR CANCELLATION OF THE EXHIBITIONS**

It is a discretionary and irrevocable right of the Organizer to change the dates of the exhibitions without giving any right to the exhibitor to withdraw or in any way annul the contract or the commitments taken with the Organizer. In addition the Organizer can reduce the exhibitions or cancel it totally or in some sectors, without paying any damage or penalty. In such cases the Organizer must communicate all modifications by means of registered letter, fax, telegram or any other means, 30 days prior to the exhibition.

**ART 15. GENERAL PROVISIONS – DOMICILE – APPLICABLE LEGAL REGULATIONS – ITALIAN COURT OF LAW FOR POSSIBLE CONTROVERSIES - COMPLAINTS**

The exhibitor has the obligation to abide by regulation that may be issued to Lingotto Fiere by the local legal authorities and by the general safety, fire-prevention and public vigilance authorities.

For all legal purposes, the exhibitor's domicile is to be considered at Lingotto Fiere's premises, accepting solely Italian Jurisdiction and the Torino Court of Law.

**ART 16. COMPLAINTS**

Any complaints regarding the organisation and running of the exhibitions must be made to the Organizer immediately and in any case within seven days of the end of the event. Complaint made later than this will not provide grounds for a dispute with the Organizer.

**ART 17. PRIVACY**

The personal data supplied by the Data Subject will be processed, including by electronic means, for the purposes indicated both in this participation application and other forms relating to participation, for the achievement of the institutional aims of the Organizer and Lingotto Fiere, in combination with any other activities (including those connected with our complementary to the same) designed to promote the exchange of goods and services. The above will include those activities necessary for the ordinary management of the exhibitions, off-line and on-line publications, user satisfaction feedback assessments, commercial and marketing purposes, statistical and similar aims, including the possible communication and disclosure of data to third parties whether operating in Italy or abroad.

The data subject will have the right to gain access to the personal data regarding it and to exercise the other rights guaranteed by Article 7 of Legislative Decree 196/2003 by referring for further information to the Organizer.

The Data Subject, having perused the information provided pursuant to Article 13 of Legislative Decree 196/2003 will give his consent to the processing of personal data, in the terms described above by signing the Application Form, such signature also representing specific approval of this clause.

Stamp & Signature of the Legal Representative

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